



1219 Military
Port Huron, MI 48060
810-984-2787

www.studio1219.com/fire

Dear Blue Water Area Non-Profit Organizations:

Fire & Ice Art Education Festival and Juried Fine Arts & Craft Fair Sponsored by Studio 1219 would like to invite your non-profit organization to apply for participation during the Sept. 18 & 19, 2010 event. As a fellow non-profit organization, we understand the continuing struggle to fulfill our missions while on a tight budget. The Festival relies heavily on individual and corporate contributions to maintain the quality of the event, while still keeping it free for the public to attend. It's because of corporate support from Studio 1219 that the Festival is able to offer non-profit organizations the opportunity to market their organization and engage with over 3,500 guests on-site at the 2010 Festival for FREE.

You can apply to provide an on-site interactive recycling arts activity, we ask that your organization choose a recycled art project with help from the F&I Steering Committee and request that you organize the recycling of the items needed for the project. Staffing of your booth for the hours of the weekend festival is the responsibility of the organization.

Please fill in the Non-Profit Application and mail to Studio 1219 by Wednesday, August 4, 2010. Due to the limited number of booth spaces available, applications will be reviewed and organizations selected based on the information submitted. Non-profits will have free booth space but must supply their own tent, table, and chairs. If you do not have these supplies the Studio will **swap** the use of tent, table and chairs for 16 additional volunteers for the weekend (four volunteers per shift). The volunteer application is also available at the web-site www.studio1219.com/fire.

Of particular interest will be the submitted description of your recycled arts-related activity, so please provide a detailed summary of your proposed activity, a photo would be very helpful. Recycling of supplies will be the responsibility of the non-profit organization. Accepted arts activities will be engaging and interactive for our guests, so be creative!

All applications will be reviewed and accepted organizations notified via email. Following acceptance, each participating non-profit organization will be required to assist in the marketing and promotion of the Festival and sign a Participation Agreement.

Please feel free to contact us with questions, your participation adds an important element to the Festival, and we truly appreciate your consideration.

Thank you,
Maureen Scallen

Studio 1219 Director of Education, Fire & Ice Festival Coordinator

mscallem@studio1219.com

Application Information

1. Provide an on-site interactive recycled arts-related activity and volunteer staff to manage it during the length of the Festival. Your organization will be permitted to display signage and distribute information within the area.
2. If you need us to supply the tent, table and chairs, your organization must provide approximately 16 volunteers (four per shift) during the Festival. The 16 volunteers will be assigned to assist the Festival in general volunteer duties. They will need to attend the volunteer training on September 11, 2010 at 8:30 am at Studio 1219. In exchange Studio 1219 will supply the tent, table and chairs for your organization.

- One complimentary 10x10 tented space
- One 8' table and two chairs

Exhibiting Rules:

- No merchandise, novelties, food, or drink sales or give-a-ways are permitted.
- No tipping is permitted.
- Raffle or distributing of merchandise is restricted and must receive the expressed written consent of the Steering Committee prior to the Festival. Request to do so must be included with your application. Permission will not be granted after the application process.
- Organizations may solicit memberships and hand out promotional literature and educational materials. The Festival must pre-approve a list of any materials you are intending to distribute (please send with your application).
- All performances must be pre-approved by the Festival.
- Organizations are responsible for maintaining a clean and orderly tent during all Festival hours. Any damage done to the tent, table, or chairs will be the responsibility of your organization.
- Upon approval of application, organizations must enter into an agreement with Studio 1219 & Fire & Ice Festival.
- All organizations and their participants must abide by the rules and policies of the Festival.
- Booths are required to be open and staffed at all times during the following Festival hours, rain or shine.
 - Friday September 17th set-up from 5-7pm at Vantage Point.
 - Saturday, September 18 10 a.m. – 5 p.m.
 - Sunday, September 19 10 a.m. – 5 p.m. Take down is from 5pm until done.

If you would like to participate in the 2010 Fire & Ice Festival, please submit your completed application on or before Wednesday, August 4, 2010. All organizations will be contacted of acceptance by Wednesday, August 18th. Accepted organizations will be **required** to attend an informational breakfast meeting on Saturday September 11, 8:30 am at Studio 1219 in the classroom. Please enter through the back door off of alley.

Please direct all questions and completed application by e-mail, or mail to:

Maureen Scallen

Studio 1219 Director of Education, **Fire & Ice** Festival Coordinator

1219 Military Port Huron MI. 48060

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www.studio1219.com

mcallen@studio1219.com

2010 Fire & Ice Non-profit Application Due August 4, 2010

Complete the application and describe in detail your recycled arts-related activity. NOTE: Acceptance is strongly based on the activity provided by the non-profit organization.

Organization	_____		
Contact Person	_____	Title	_____
Address	_____	City/Zip	_____
Phone (Day)	_____	Phone (Cell)	_____
Email	_____	Website	_____

Provide an on-site interactive recycled arts-related activity and volunteer staff to manage same during the length of the Festival. Your organization will be permitted to display signage and distribute information within the area. (No fee required).

If Studio 1219 supplies tent, table and chairs, applicant agrees to provide approximately 16 volunteers during the weekend: a total of four volunteers per shift as seen on the volunteer application on-line. The 16 volunteers will be assigned to assist the Festival in general volunteer duties. (No fee required)

Please include with this application:

1. A description of your non-profit organization and its goals.
2. Description of intended use of Festival space (including materials being distributed).
3. Detailed description of recycled arts-related activity: **Your arts-related activity MUST be interactive and engage Festival guests.**

For a list of creative arts-related activities please visit:

<http://www.kinderart.com/recycle/>;
<http://www.make-stuff.com/recycling/>;
<http://www.allfreecrafts.com/recycling-crafts/index.shtml>